

LADIES ANCIENT ORDER OF HIBERNIANS, INC.



PENNSYLVANIA STATE BOARD – 2015-2017
<http://www.statepalaoh.com>

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August 18, 2015

Pennsylvania State Board Officers
County and Division Presidents
County and Division Treasurers

Dear Sisters,

At the PA State Biennial Convention in July 2015, I was truly honored to be nominated and elected as the LAOH State Treasurer for the next two years. Let me introduce myself, my name is Maria Gallagher and I have served as a State Board Officer and Appointed Officers for the past 8 years. I am currently the Philadelphia County Treasurer and Past President of LAOH Division 87- Our Lady of Knock in Port Richmond, PA. It is my privilege to now have the opportunity to serve as your treasurer.

There are many responsibilities and duties involved with being treasurer of either county board or division. Below are a few taken from our Constitution.

- Be responsible for all monies of the Order and deposit in a reliable financial institution immediately upon receipt.
- Keep a record of all monies received and disbursed.
- Checks are to be signed by the treasurer and counter signed by the President
- Present a financial report of the respective jurisdiction at all meetings and when ordered to do so by the respective President
- Closed books no later than 30 days preceding the biennial convention. Furnish supplemental reports within 30 days of convention adjournment.
- Transfer all monies and properties of the Order to her successor with 30 days.

You will also be required to meet the all filing dates for the annual reports.

I will follow up with the dates closer to the time they are due.

Yours in Friendship, Unity and Christian Charity,

Maria Gallagher
PA LAOH State Treasurer